



Inclement Weather Policy

In general, MOWPA will not cancel or delay its scheduled events unless the county government where the class is being held is closed. In the event that inclement weather results in cancellation or delay of a scheduled MOWPA course or function, the MOWPA voicemail greeting will be updated with this information. The MOWPA phone number is 443-570-2029.

For some courses, MOWPA will schedule an alternate "rain day" or "snow day" for an event to allow for weather contingencies. Attendees should ensure that they are available to attend the event on those alternate dates if necessary. As detailed in the MOWPA refund policy, refunds will not be provided for attendees that are unable to attend the scheduled make-up date.

Payment/Refund Policy

For all MOWPA courses and events, full payment along with a registration sheet is expected prior to each event. Early registration discounts apply only for those who submit full payment and a registration sheet by the date specified.

MOWPA will grant full refunds for requests made 14 days or more prior to the scheduled event. MOWPA will refund $\frac{1}{2}$ the cost of a course or event for requests made between 13 days to 1 day prior to the course.

Refunds will not be provided for attendees that are unable to attend the scheduled make-up date.

Membership fees are non-refundable.

Course Certification Policy

Certificates for MOWPA courses requiring an exam will only be issued to persons who: 1) Paid for the class; 2) Attended the class; and 3) Passed the exam for the class. Any person who fails to pass the exam on the first attempt, will be offered one opportunity to take the exam again on the date and location of our next regularly scheduled board meeting for an additional cost of \$50. Persons failing the exam a second time will be required to take the entire course again.